

Using the Wheaton Public Library Young Adult Summer Reading Online Program

New Users-Create an Account

- Click the **Sign Me Up** button
- Complete the form
 - Choose a User Name
 - Choose a Password (4-12 characters)
 - Fill out all fields that have a red star *
- Click the **Save** button when you're finished.

Already Signed Up-Have an Account

- Enter your **User Name** and **Password**
- Click the **Login** button

Logging Hours

- Login to your account
- Click the **Add/View Log** button
- Click on the drop-down arrow to select the number of **hours** you've read. You can print out a separate tally sheet to keep track of your time in 15 minute intervals.
- Click the **Save** button to save the hours
- Click the **Back** button to go back to your home page
- Click the **Log Out** button to exit from your account

Winning Prizes

- When you have logged 20, 40, and 60 hours a message will appear at the top of the screen to let you know you're eligible for a prize.
- If you win a weekly prize you will be notified by email or phone.
- Go to the Desk on the 2nd floor to claim your prize. A staff member will access your account and mark off that you have collected your prize.

Updating Your Account Information

- Login to your account
- Click the **Your Info** Button
- Make necessary changes
- Click the **Save** Button
- Click the **Log Out** Button to exit from your account

Can't Remember Your User Name or Password?

- Click the **Forgot Your Login Info?** Button
- Enter your email address in the box and an email will be sent to you
- If you don't have an email, call the library (630-868-7570) and they will reset your password. You will be asked to create a new password the next time you login to your account.